

RAJIV GANDHI INSTITUTE OF PETROLEUM TECHNOLOGY (RGIPT) BENGALURU CAMPUS

ADVERTISEMENT NO.: RGIPT/BLR/ADMIN/010/2026-27

DATE: 06-07-2026

SUBJEC: ENGAGEMENT OF BOYS' HOSTEL CARETAKER ON OUTSOURCED/TEMPORARY BASIS THROUGH THIRD-PARTY MANPOWER SUPPLY AGENCY

Rajiv Gandhi Institute of Petroleum Technology (RGIPT), Bengaluru Campus invites applications from eligible candidates for engagement of **Two (02) Boys' Hostel Caretakers** on a purely **Outsourced/Temporary Basis** through Third-Party Manpower Supply Agency.

Position Details

Particulars	Details
Position	Boys' Hostel Caretaker
Number of Posts	02 (Two)
Place of Posting	RGIPT Bengaluru Campus, Kambalipura Hoskote Bengaluru-562165.
Nature of Engagement	Outsourced/Temporary through Third-Party Manpower Supply Agency
Initial Tenure	11 Months (Extend as per satisfactory performance)
Working Hours	As per Institute requirement, including shifts/holidays if required
Consolidated Monthly Remuneration	As per Institute norms and agency rates

Essential Qualification

- Graduate/Diploma in any discipline from a recognized University/Institute.
- Basic knowledge of computer applications for maintaining the office records (MS Office, Email, repairing & maintenance of warranty equipment through vendors etc.).
- Good communication and interpersonal skills.

Experience

- Preference will be given to candidates having experience in Hostel Administration, Educational Institutions, Residential Campuses, or Student Affairs.
- Experience in handling hostel records, student accommodation, and day-to-day hostel operations will be desirable.
- Experience in hostel services, repairing & maintenance of warranty equipment through vendors/contractor.

Roles and Responsibilities

- Supervision and management of Boys' Hostel.
- Email, services/repairing & maintenance of installed equipment through vendors etc. of hostel records and occupancy details.
- Coordination with students, wardens, administration, housekeeping, and security staff.
- Monitoring cleanliness, discipline, safety, and security within the hostel premises.
- Assisting in allotment and vacation of hostel rooms.
- Any other duties assigned by the Institute from time to time.

Age Limit

- Preferably not exceeding **45 years** as on the last date of application.
- Relaxation may be considered for deserving candidates with relevant experience.

How to Apply

Interested candidates may submit their updated resume along with self-attested copies of educational qualifications, experience certificates, and identity proof through email or in person to:

Administration Section:

In-Charge, RGIPT Bengaluru Campus

Kambalipura Village, Hasigala Post, Hoskote, Bengaluru – 562165

Email: incharge-bengalurucampus@rgipt.ac.in

For more details you may visit our website: <https://www.rgipt.ac.in/en/page/nts-contractual-position>.

Important Dates

Particulars	Date
Advertisement Date	06-07-2026
Last Date for Submission of Application	12-07-2026 5:00PM
Interview Date (Tentative)	To be notified separately

For further details, please visit the Institute website.

General Instructions

1. The engagement is purely temporary/outsourced and shall not confer any right for regular appointment.
2. The Institute reserves the right to increase/decrease the number of positions or cancel the recruitment process without assigning any reason.
3. Only shortlisted candidates will be called for interaction/interview.
4. The decision of RGIPT shall be final and binding in all matters related to the engagement.